

Port Stephens Real Futures Association Incorporated

(Incorporation number: 9883983)

ANNUAL REPORT

2016/17



Table of Contents



Real Futures Foundation – Vision and Mission	3
Chairman's Report	4
Treasurer's Report & Financial Reports 2017	6
Program Reports	13
Marketing Committee Report	17
Sponsors, Benefactors and Supporters	19
Office Holders and Committees 2016/17	21

Real Futures Foundation – Vision and Mission

Our Vision

A Port Stephens community in which schools, businesses and community members work together to assist all young people to transition from school to meaningful employment.

Our Mission

Work closely with Port Stephens schools and their communities to implement responsive initiatives that support and motivate all young people, in particular those in most need, to engage fully in education, training and meaningful employment.

Our Beliefs

- Our community cares about the future of its youth
- Our young people want to positively contribute to their world
- Our schools and their communities want to work together to benefit young people
- Equitable outcomes require differentiated inputs

Real Futures - making futures real for our youth





Chairman's Report

Craig Baumann

This year has been an eventful and positive one for the Foundation. We have welcomed new member **David Hurley** of St George Bank onto the Finance and Marketing Committee, and we have said farewell to Program Manager **Charlie Elias**, subsequently welcoming **Stephen Jennings** into the Program Manager role. Our team has been working diligently to meet the goals of the Foundations Strategic Plan and we are seeing positive results from our programs and in our reach, gaining new sponsors and offering more programs to more Port Stephens youth with positive outcomes.

As a sponsor, I cannot help but say how proud I am of the team that delivered the **Growing Together** BBQ project. We started with a grant of \$5000 from Port Stephens Council and delivered a program valued at over \$35,000, all supported by the local community. I personally found the interaction that I had as a supporter of the project inspiring. Valley Homes found value in donating the building materials, and in the engagement and level of interest that the students that conducted the build had for the project. I believe, that the "I can attitude" that building the garden and BBQ created for the students involved has been invaluable. I was also proud to hear that these same students are keen to embark on more projects where they are learning skills while building on a semi-professional level. The ability of the Foundation to leverage support from the Brick and Block Layers Association, **State Training Services** and the business community to create a legacy asset within the grounds of Tomaree High School shows our ability to be agile, innovative and collaborative in delivering youth projects, which engage those who are disengaged from formal learning within the school system.

Our Marketing Manager Marian Sampson, has secured further grant and sponsorship funding, and has with the Marketing Committee built our inaugural charity golf day which will be held on October 20, 2017. Sponsorship, fundraising and grants are core to our ability to deliver the programs which are sought for our youth. Without them we will not continue to grow and meet our strategic goals. Programs are key to our existence, and our new Programs Manager Stephen Jennings has worked with our team to deliver and built on previous successes enhancing the Careers Expo and further building on our relationship with Westrac to secure a new funded program similar to our Skill-IT hospitality program which ran successfully late 2016.

We have further built on our business relationships to create new work experience placements and offerings to Irrawang and Hunter River High Schools.

The Foundation has been involved in the development of a program with **Tomaree High School** and **Irrawang High School** partnering with, and lead by, **Newcastle University** to empower and inspire girls to undertake business and legal studies in the future. The program aims to engage business and university student mentors for student participants. This type of engagement and leverage within education and higher education is a testament to the Foundations growing circle of influence.

I am proud to be able to welcome our new sponsors and supporters that have joined us in 2017 including Horizons Golf Resort, Ingenia, St George Bank, Get Smart Promotional Products and Advanced Financial Solutions. It has been a pleasure and a privilege to continue to support our local youth with programs that make a real difference and I look forward to working with the team that are continuing to deliver programs which empower local youth. I urge you to join us as sponsors and supporters of this cause which creates positive outcomes in our community at a grass roots level.

Treasurer's Report & Financial Reports 2017 Jeff D'Albora

The cash position as at 30th June 2017 shows \$20,400 in the trading account with an additional \$100,000 in reserve funds.

We confirm the 2016/17 accounts have been delivered to **W Morley & Co Chartered Accountants** to be audited by **Steve Tolhurst** and the auditor has confirmed that all records are in order. Refer to the Auditors Report in the following pages.

Invoices for sponsorship have been sent to cover the calendar year 2017 including \$18,500 that has been pledged but is still to be paid.

School program funding was requested and approved for 2017 for **Tomaree High School** in the sum of \$5,755, **St Philips Christian College** in the sum of \$50 plus an additional \$1,225 joint funding with Tomaree High School, **Irrawang High School** in the sum of \$2,400 and **Hunter River High** in the sum of \$3,450 providing a total of \$12,880 to our local schools.

Additional funding received from **Port Stephens Council** in the sum of \$8,000 will also be provided to Tomaree High School for the successful grant application for the 'Aboriginal Projects'. All schools were offered the opportunity to apply for this program although Tomaree High School was the only school to take up this program in 2017.

In addition, **Soldiers Point Marina Scholarship** totalling \$3,000 was awarded to three recipients, being Joshua Allardice and Lachlan de Pater from Tomaree High School and Tyess Cook from Irrawang High School.

Further funding was also raised for two hole-in-one sponsorships for the golf tournament, at the time this report was completed for the end of financial year results. This funding was finalised and signed off at the Financial Committee meeting on Friday 28th July 2017.

Port Stephens Real Future Foundation PO Box 493 Salamander Bay NSW 2317

Profit & Loss Statement

July 2016 through June 2017

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Income		
SPONSORHIPS		
Platinum Sponsors	VONCOURSE DIVERSION	
Soldiers Point Marina	\$20,500.00	
Total Platinum Sponsors	\$20,500.00	
Gold Sponsors	11A	
Valley Homes	\$15,000.00	
Total Gold Sponsors	\$15,000.00	
Silver Sponsors	(i) (i) (ii) (ii) (ii) (ii) (ii) (ii) (
Marguis Bathroom Products	\$1,000.00	
Horizons	\$10,000.00	
Wanda Beach Pharmacy	\$7,500.00	
Le Mottee Group	\$5,000.00	
SiDCOR	\$5,500.00	
Total Silver Sponsors	\$29,000.00	
Bronze Sponsors	420,000.00	
Lions	\$2,000.00	
Salamander Bay Recycling	\$3,500.00	
	\$3,000.00	
Nyroy Pty Ltd		
SPM Scholarship	\$4,000.00	
Total Bronze Sponsors	\$12,500.00	0500.00
Get Smart Promotions		\$500.00
Membership		
Membership Receipts	\$300.00	
Donations	5,000,000	
Lodge Tomaree No. 878	\$500.00	
Benefactors	\$700.00	
Total Donations	\$1,200.00	
Copper Sponsors		
Rotary Club Salamander Bay	\$2,250.00	
Partners Contributions		
Tomaree Education Centre	\$20,000.00	
Other Income		
Raffle Receipts	\$206.00	
Other Income	\$170.00	
BBQ Roof Fund	\$1,273.99	
Total Income	SOWESSAICKES	\$102,899.99
Programmes		
Work Ready Programme		
Mentoring	\$3,208.37	
Total Work Ready Programme	40,200.07	\$3,208.37
Personal Development	92	72,200.01
Mock Interviews	\$180.50	
SPM Scholarship	\$2,863.28	
Total Personal Development	\$2,000.20	\$3,043.78
Beacon Ambassador Programme	(c)	\$3,043.70
Ambassador Badges	2342.00	
Chidost Mobassadas assesses	\$216.00 \$737.50	
Student Ambassador program	\$131.50	COEO EO
Total Beacon Ambassador Programme		\$953.50
Try A Trade	7/5 25/07/2012/09/2013	
Work Ready program	\$1,800.00	2002033
Total Try A Trade		\$1,800.00
Total Programmes	83	\$9,005.65
Gross Profit	%. 	\$93,894.34
Expenses		
Marketing Expenses		
Promotional Material	\$3,437.00	
Total Marketing Expenses		\$3,437.00

Port Stephens Real Future Foundation

Profit & Loss Statement

July 2016 through June 2017

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Administration Expenses		
Accounting & Audit Fees	\$5,500.00	
Advertising	\$869.28	
Computer Expenses	\$2,242.27	
Insurance	\$4,111.90	
Marketing	\$11,524.50	
Commissions Paid	\$693.00	
Program Manager	\$34,362.00	
Meeting Expenses	\$597.70	
Postage, Printing & Stationery	\$244.83	
Events / Raffles	\$600.00	
Subscriptions & Memberships	\$370.00	
Travel	\$56.42	
Telephone	\$595.10	
Total Administration Expenses	\$61,767.00	
Total Expenses	\$65,204.00	
Operating Profit	\$28,690.34	
Other Income		
Interest Income	\$1,655.95	
Total Other Income	\$1,655.95	
Other Expenses		
Net Profit / (Loss)	\$30,346.29	

Port Stephens Real Future Foundation PO Box 493 Salamander Bay NSW 2317

Balance Sheet

As of June 2017

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Assets Current Assets		
Cash On Hand		
St George AC 9051	\$56,971.46	
St George Term Deposit	\$63,469.13	
Total Cash On Hand	\$120,440.59	
Trade Debtors	\$18,500.00	
Total Current Assets	\$138,940.59	
Fixed Assets	4100,010.00	
Computer Equipment		
Computer Equipment Original Co	\$628.00	
Total Computer Equipment	\$626.00	
Total Fixed Assets	\$626.00	
Total Assets	\$139,568.59	
Liabilities		
Net Assets	\$139,566.59	
Equity		
Retained Earnings	\$93,463.78	
Current Year Earnings	\$30,346.29	
Historical Balancing	\$15,756.52	



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> OFFICE 1st Floor 55 Douald Street Melson Ray MSW Asseralia 2315 POSIAL ADDRESS PO Box 337 Nelson Ray MSW Asseralia 2345 Telephone (02) 4994 3333 • Faceinale (02) 4984 4644 Emzil morley@nelsonkay.com

5th October 2017

The Directors
Port Stephens Real Futures Foundation
PO Box 493
SALAMANDER BAY
NSW 2317

Dear Directors

We have completed our audit of the Foundations financial statements for the year ended 30th June 2017 and we report on our findings.

All accounting areas of the Foundation appear to be operating in satisfactory manner.

Yours faithfully

W. MORLEY & COMPANY PTY LIMITED

STEPHEN TOLHURST CA DIRECTOR



INDEPENDENT AUDIT REPORT TO THE MEMBERS OF

PORT STEPHENS REAL FUTURE FOUNDATION

A.B.N. 42 496 079 913

Report on the Financial Report

We have audited the financial reports of Real Future Foundation, which comprises the balance sheet as at 30th June 2017, and the profit and loss statement.

Directors Responsibility for the Financial Statements

The directors of the Foundation are responsible for the preparation and fair presentation of the financial statements in accordance with Australia Accounting Standards (including the Australian Accounting Interpretations) and the Corporations Act 2001. This responsibility includes designing, implementing and maintaining internal controls relevant to the preparation and fair presentation of the financial statements that are free from material misstatement, whether due to fraud or error, selecting and applying appropriate accounting policies, and making accounting estimates that are reasonable in the circumstances.

Auditors Responsibility

Our responsibility is to express an opinion on the financial report based on our audit. We conducted our audit in accordance with Australian Auditing Standards. These Auditing Standards require that we comply with relevant ethical requirements relating to audit engagements and plan and perform the audit to obtain reasonable assurance whether the financial report is free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial report. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by the directors, as well as evaluating the overall presentation of the financial report.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Independence

In conducting our audit we have complied with the independence requirements of the Corporations Act 2001.

Auditors Qualified Opinion

As the scope of our audit did not extend to an audit of the previous year, we express no opinion on the opening balances of the financial statement.

Subject to the above qualification, in our opinion, the financial statements present fairly, in all material aspects, the financial position of Port Stephens Real Futures Foundation at 30th June 2017 and its financial performance for the year then ended in accordance with the Corporations Act 2001 and the Australian Accounting Standards (including Australian Accounting Interpretations) to the extent described in Note 1.

MORLEY & COMPANY CHARTERED CCOUNTANTS

5th October 2017

S B TOLHURST 1/55 Donald Street Nelson Bay NSW 2315

Program Reports

Stephen Jennings: Tomaree High School and Leia Atkinson: St Philips Christian School

Programs

Ambassador Leadership

Delivered to twenty five Tomaree High school students, this program provided the foundations for ambassadors to undertake their roles during 2017. The program was delivered by international facilitator, CEO of Unique Power in which students completed a personal communication & personality style workshop, while identifying how to deliver presentations in various environments. Survey results from the students identified 97% student satisfaction to all aspects of the program.



Practical Maths Program

This program was designed to provide students identified as struggling with every day consumer maths & life skills to operate successfully in today's environment. The program also aimed to address students at risk of dropping out of maths in Year 11 & 12, & encourage them to continue with their maths. It was also designed to teach students portion sizes to address their lack of math skills, & also highlight the way to a healthy eating lifestyle. This was a very clever aspect to the program & addressed both maths & health in the one program.

Twenty four students identified by maths teachers participated in the program which ran one day a week for ten weeks. Students were introduced to every day maths eg most cost effective portion to buy groceries, dividing fruit into quarters/eighths, credit card use, money management, interest

rates etc. The Manager of the Greater Bank, Nelson Bay was a guest speaker on use of debit & credit cards.

The school was so impressed with the program that they combined with RFF in a joint submission for a Government Financial Literacy Australia Grant 2017 for \$90,000 to allow the school to run the program to more students & over the entire year.

School Careers Information Session

This program was designed to reach a large number of students – 180 year 10 students, & provide them with information on careers in which they have an interest, but also on career pathway's they had not previously considered. It was also designed to coincide with subject selection for year 11 & 12, & allow students the opportunity to align subject selection with the career areas of their interest.

The program attracted 23 businesses from many industry sectors, with a balance between tertiary & vocational qualification careers. Survey feedback from business was extremely positive with student feedback also very positive, with over 80% of students saying they would now research further jobs they had previously not considered.

The program also proved beneficial to RFF Ambassadors who were charged with the responsibility to meet, greet & assist the business representatives throughout the session. Students from the RFF Practical Maths Program were also involved through the organising, budgeting, purchasing & serving of the morning tea. The involvement & success of both these groups into the information session was highlighted in the business survey where 100% of businesses found the student assistance throughout the day helpful.

Communication & Confidence Program

Thirty six female students from Year 9 & 10 were identified by the Deputy Principal & Year Advisers as students who would most benefit from this one day program. Students benefited from sessions in personal development, communication improvement, understanding body language, presenting confidently, leadership development, understanding their personal communication style, & advanced listening skills. The program was structured to take students outside their comfort zone & grow in areas important to their personal development.

Survey feedback from students highlighted the success of the program with 100% of students saying they can now better relate to people knowing the different personality style of other people.

Group Assessments

Port Stephens Council HR Department developed & facilitated the group assessment phase of the interview process to 180 Year 10 students in October. Students were taken to Oaks Pacific Blue, Salamander Bay in two groups for one hour group assessment sessions directed by staff from PSC.

Westrac Program

Students from Hunter River; Irrawang; St Philips & Tomaree High schools all participated in the state government funded Westrac Training Program. The program was open to 12 students in total from the four schools, & was developed by Westrac to introduce school students to the type of careers available in the heavy vehicle industry. The program contained modules from both the heavy plant & auto electrical apprenticeships, as well as safety & employability skills for the heavy vehicle industry.

Mentoring / Coaching Program

Three students from Year 9 were identified by the year adviser as those who would most benefit from this program. Community members, along with school staff delivered a structured program to the students, culminating in a week of work experience. Industries involved in this work experience included hospitality & equine.

Aboriginal Programs

The RFF & Tomaree High School submitted an application for funding from Port Stephens Council to deliver the Shine & Speaking in Colour programs.

Members of RFF, along with the School Deputy Principal & staff presented to members of PSC & the local aboriginal communities & were successful in being awarded \$8,000 to deliver the two programs. The programs were delivered to twelve female aboriginal students. The programs link goal setting with self-worth, & positive decision making, entwined with Aboriginal art & craft activities. The program assisted the young aboriginal girls in making decisions which create positive change for Indigenous Australians through positive health & self care initiatives while empowering them to have confidence.

Work Experience & Placement

During 2017, over 20 students participated in work experience programs in a number of various businesses including:-

- Hospitality
 * Building
 * Equine
- Carpentry
 * Retail
 * Event Management
- History * Beauty Therapy * Mechanical
- Sports Management * Vet Clinic * Advertising & Film
- Wood Machining

Impact of Programs & Work Experience

In 2017, RFF positively influenced 488 students who participated in the various programs & work experience opportunities.

Program Reports

Lue Fagan: Irrawang High School

Funding opportunities from the Real Futures Foundation (RFF) for Irrawang High School have been for two programs for the 2016/2017 year.

The **World of Work (WOW)** school to work transition program, was held in November 2016 at the **Raymond Terrace Bowling Club** over three days and involved all Year 10 students. According to the evaluation sheets completed by the students (as per my previous report) the program was a great success.

The students gained valuable interpersonal and social skills as well as an insight into the importance of first impressions, communication, preparation and presentation in a variety of interview settings.

Our school is very grateful that RFF is also again providing sponsorship for the 2017 WOW program to be held again in November this year at a cost of \$1800.

Year 12 student **Tyess Cook** was very fortunate in gaining a **Soldiers Point Marina** and **RFF Scholarship** recently and will use the funds to assist with his tertiary education at Charles Sturt University in his double degree – Registered Nurse and Clinical Practice (Paramedics).

Several staff from our school along with other school representatives attended a meeting with **Westrac** last year regarding the possibility of potential training courses. Stephen Jennings followed up on the initial meeting with the result that several of our students have been given an opportunity to participate in a training program at Westrac commencing in the near future.

Once again thank you for your support of our school.



Marketing Committee Report Bob Westbury and David Hurley

In the past year we have welcomed co-chair **David Hurley** of **St George Bank** to the committee. David has stepped into the role which was previously held by **Harry Parker** who unfortunately has left the committee due to business commitments. We wish Harry all the best and thank him for his many years of contribution to the committee, and appreciate his continued support.

The Marketing Committee is pleased to report that we have achieved an increase in sponsorship, in 2017. We have welcomed **Horizons Golf Resort** as a Gold Sponsor, **W Morley and Co** as Silver Sponsor and the Foundations new auditors, **Ingenia** as the Foundations Charity Golf Day Naming Rights Sponsor, **The Rotary Club of Salamander Bay** and **Lodge Cornucopia** are new Bronze sponsors, and **Get Smart Promotional Products/Unipromo, Country Women's Association** and **Advanced Finance Solutions** are new Copper Sponsors.

In developing the Ingenia Real Futures Foundation Charity Golf Day we have been able to tap into new sponsors who were willing to participate in our funding model including Ingenia, St George Bank and Bay Boat Sales. We continue to see local businesses and individuals supporting the Foundation as benefactors providing in-kind donations and gifts. Of note in 2017 we have received in-kind donations to support our golf day from Michael Mace who has provided a framed signed Sir Don Bradman print, Soldiers Point Marina who has donated a holiday on the Sunshine Coast, Ingenia who are also providing accommodation vouchers and Killara Golf Club who are all supporting our charity golf day. The event has also been heavily supported by the team at Horizons Golf Resort, particularly Greg Ramsay the golf pro, who has been putting in a huge effort to get the day up and running and will assist with fundraising on the day with the trainee golf pro with their driving experience. There are many other sponsors and supporters of the event, and which will be detailed in full in next years' report.

Masonicare - Lodge Cornucopia, Soldiers Point Lions Club and Port Stephens Council have supported our Growing Together Garden project contributing an additional \$3200 towards the roof which has seen the project finalised. This project has been by far the biggest undertaking that the Foundation has ever committed to, and we are very proud of the result. Not only do we have the lasting asset which the Foundation uses as its Breakfast Club venue, but also the positive impact that it has had on those involved and the whole school community. The project would not have happened without the support and donations of building materials, technical drawings and building services including material estimations from our Gold Sponsor Valley Homes. Tomaree High School also contributed significantly to the project. Fittingly all the key supporters of the Growing Together Garden are acknowledged on the two signs which are positioned at the front gate of Tomaree High School and adjacent to the BBQ.

We successfully applied for an **Aboriginal Projects Grant** and have received \$8000 from Port Stephens Council for a program which will run at Tomaree High School in the near future. The marketing committee are working hard to see that we develop income streams for the Foundation that help us to meet our strategic goals in supporting the youth of Port Stephens. We are pleased to say that we are on a positive journey to further build the Foundations reputation, and the desirability to partner with us in creating positive outcomes for local youth. The 2017 issue of the

Futures Magazine is a tribute to what we do, and our ability to tell our stories. Special thanks go to **Keith Campbell** who kindly donates his time to write, compile and edit this publication for the Foundation.

In late 2016 over \$42000 in funding was accessed to run a hospitality training course through State Training Services. Of the thirteen disengaged students that were enrolled in the program eleven completed the course, one was offered a full time position at Little Beach Boathouse, others have attained casual work in hospitality and all are either working or back in the learning environment, displaying high levels of personal growth, confidence and using tools learned in the program which will assist them throughout their lives. Again this project would not have been successful without the contribution of Tomaree High School in particular Debra Mould and Tomaree Community College. To hear a young student say "this is the first time I have ever got a certificate" was moving. It shows how needed our programs are, and communicates just how important it is for us to work with those who need our help the most. This student went on to achieve eleven units of competence giving her employability skills and a sense of self worth.

We have a strong local media presence, with articles appearing in the **Port Stephens Examiner**, **News Of The Area** and regular interviews aired on **Radio Bay FM** and **Port Stephens FM**. We have also presented at community and business meetings, spreading the key strategic messages of the Foundation.

It has been wonderful to see our **Marketing Manager Marian Sampson** and **Program Manager Stephen Jennings** working together with business and the school communities to achieve positive outcomes for the Foundation in 2017. It has been a pleasure to be involved in the marketing of the Foundation and we look forward to a bigger and better 2018 for the Real Futures Foundation.



Sponsors, Benefactors and Supporters

Real Futures Foundation acknowledges and thanks the Sponsors, Benefactors and Supporters of the Foundation

Platinum Sponsors

Soldiers Point Marina

Gold Sponsors

Valley Homes

Horizons Golf Resort

Silver Sponsors

Le Motte Group Pty Ltd Lodge Cornucopia

W Morley and Co Ingenia - Latitude One

Terrace Timber Trusses

Bronze Sponsors

Rotary Club of Salamander Bay Wanda Beach Pharmacy

Nyroy Pty Ltd Soldiers Point Lions Club

Salamander Bay Recycle Centre

Copper Sponsors

Get Smart Promotional Products/Unipromo Marquis Bathroom Products

Country Women's Association Lodge Tomaree

Advanced Financial Solutions Betgal Pty Ltd

Fred Shields

Benefactors

Mr Keith Campbell Port Stephens FM radio

Mr Michael Mace Port Stephens Examiner

News Of The Area Robert Oakley Vineyards

Woolworths Nelson Bay Radio Bay FM

Little Beach Boathouse Yowani Country Club

The Point Restaurant The Greenhouse Eatery

St George Bank The Deck Restaurant

Mr Bob Westbury Murrays Brewery

Mr and Mrs Selva and Dilini Saverimuttu

Education and Community Partners

Tomaree High School Tomaree Community College

St Philips Christian School Irrawang High School

Hunter River High School State Training Services

Port Stephens Council

Golf Day Sponsors

Latitude One (Ingenia) Nyroy Pty Ltd

Bay Boat Sales Port Stephens Toyota

Jones Urban Planning Robson Civil Constructions

Killara Golf Club Rotary Club of Salamander Bay

Klosters Santa Catalina Motel

St George Bank Salamander Shores Social Golf Club

Valley Homes Terrace Timber Trusses

M&K Plumbing Betgal Pty Ltd

Office Holders and Committees 2016/17

Chairperson Craig Baumann
Deputy Chairperson Bob Westbury
Treasurer Jeff d'Albora
Secretary Michelle Zenere
Public Officer Rob Farley

Government School Representative Sue Xenos – Tomaree High School

Independent School Representation Dr Tim Petterson – St Philips Christian College

Minutes Secretary Nil

Real Futures Program Managers & Co-ordinators:

Stephen Jennings – Tomaree High School Leia Atkinson - St Philips Christian College Lue Fagan – Irrawang High School Kerrie Howells – Hunter River High School

Marketing Committee:

Bob Westbury David Hurley
Howard Laughton Marian Sampson

Sue Xenos

Finance and Executive Committee:

Craig Baumann Jeff d'Albora
Bob Westbury Rob Farley
Howard Laughton Michelle Zenere

Selva and Dilini Saverimuttu